

Travel Approval Form

Department: Commissioner Pct. 4

Event Name: West Texas Judges & Commissioners
Assn. Conference

Location: Amarillo


Event Dates: April 23-26

Purpose: Required Continuing Education/Certification
 Job Training
 Other: Speaking at Conference

Name of Attendees:

Larry Woolley

Court Decision:
This section to be completed by County Judge's Office



April 9, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

*(Mileage and 2 nights hotel
paid by association.
Reimbursement will only be
for one hotel night.)*

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Larry Woolley

Larry Woolley

From: Michele Ewerz <MicheleE@county.org>
Sent: Tuesday, March 19, 2024 10:46 AM
To: Larry Woolley
Cc: Sandra L. Long
Subject: 95th Annual West Texas County Judges and Commissioners Association Conference, Greetings

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Use care when opening links or attachments. Report suspicious emails.

Dear Commissioner Woolley,

On behalf of the West Texas County Judges and Commissioners Association Board, I would like to thank you for accepting the invitation to give greetings during the opening ceremonies at the 95th Annual West Texas County Judges and Commissioners Association Conference held in Amarillo, Texas on April 23-26. The opening general session will be held at the Amarillo Civic Center Complex and will begin at 8:00 a.m. on Wednesday, April 24.

Please find conference and hotel information below.

Conference location:

Amarillo Civic Center Complex
401 S Buchanan St
Amarillo, TX 79101

Opening Ceremony Information:

Date: Wednesday, April 24
Time: 8:00 a.m.
Location: Heritage Room East
Event: Greetings on behalf of the North and East Texas County Judges and Commissioners Association during the opening ceremony

Room reservation information:

Embassy Suites by Hilton Amarillo Downtown
550 S Buchanan St
Amarillo, TX 79101

Dates: check-in on 4/22 and check-out on 4/26 **Please verify dates*
Confirmation number: 86017340

Cell phone information:

Michele Ewerz (512) 751-0425
Jackie Boone (512) 709-7132

You can find the full agenda on the [Conference Website](#). Please let me know if you have any questions at all.

Enjoy your day and I look forward to seeing you next month!



Michele Ewerz
Association Services & Education
Manager
Texas Association of Counties
michelee@county.org /
www.county.org

Office: (512) 478-8753

1210 San Antonio Street Austin, Texas 78701
Toll-free: (800) 456-5974 Fax: (512) 477-1324

The mission of the Texas Association of Counties is to unite counties to achieve better solutions.

TAC Way Fundamental #20. TREAT PEOPLE WITH DIGNITY. Interact with people in a way that honors their self-worth and respects their value as unique individuals. Demonstrate kindness and compassion. Learn to walk in others' shoes and to think from their perspective. Understand their needs and respond in a way that provides reassurance and support. Focus on what's right for them, rather than on what you would want or what you think of their communication.



95th Annual West Texas County Judges and Commissioners Association

📅 April 23, 2024 - April 26, 2024

🕒 08:00 AM - 11:00 AM

📍 Amarillo Civic Center Complex
401 S. Buchanan St.
Amarillo, TX 79101

📞 Contact Michele Ewerz or Jackie Boone at (800) 456-5974.

Contact Us

Registration

OVERVIEW

HOTEL

AGENDA

CONTINUING
EDUCATION



8 a.m.: Exhibitors Set Up

8 a.m. - 4:30 p.m.: Registration and Information Desk Open

8:30 a.m. - 1:45 p.m.: County Administrative Training: County Budgeting (Early Bird)

8:30-9:30 a.m. Calendars: Budgeting, Property Tax and Grievance

9:30-10:30 a.m. Grant Considerations for Budgeting: ARPA / SB 22

10:30-10:45 a.m. Break

10:45-11:45 a.m. Communicating Your Budget to the Public

11:45 a.m.-12:45 p.m. Provided Lunch for Early Bird Session

12:45-1:45 p.m. Procedures to Adopt Your Budget

2 p.m.: Committee Meetings

Nominations Committee

Resolutions Committee

Conference City Committee

Scholarship Committee




2 - 4:30 p.m.: Exhibitor Appreciation Reception

4:30 p.m.: Board Meeting

6 - 10 p.m.: Host Court Night

Resources

Social Media

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◀ [Home](#) [Registration](#) [Hotel](#) [Agenda](#) [Continuing Education](#) ▶

7:30 a.m.: Coffee in the Exhibit Hall

7:30 a.m. - 5 p.m.: Exhibit Hall Open

7:30 a.m. - 5 p.m.: Registration and Information Desk Open

8 - 8:30 a.m.: Opening Ceremonies

8:30 - 9:20 a.m.: Keynote Session

9 a.m. - 3:30 p.m.: Spouse Event

9:20 - 10:20 a.m.: Refreshment Break in the Exhibit Hall

10:20 - 11:10 a.m.: Farm Bill Update

11:10 a.m. - noon: 3.005 Justice Systems: The Effects of Border Issues on Counties

Noon: Far West Texas County Judges and Commissioners Association Business Meeting

Noon: Lunch With Exhibitors

Noon: Past Presidents' Luncheon (by invitation only)

1 - 2 p.m.: Credit Card Debt Cases

Track
1

2 - 3 p.m.: Mediation/Arbitration: When to Order

Track
1

3 - 3:15 p.m.: Refreshment Break

Track
1

3:15 - 4:15 p.m.: Discussions With Your County Attorney

Track
1

4:15 - 5:15 p.m.: Admonishments: Rights and Consequences of a Plea

Track
1

5:15 p.m.: Adjourn

Track
1

1 - 1:50 p.m.: 3.018 Environmental Issues: Ground Water Availability

Track
2

1:50 - 2:40 p.m.: 3.012 Interlocal Agreements

Track
2

2:40 - 3:35 p.m.: Refreshment Break in the Exhibit Hall

Track
2

3:35 - 4:25 p.m.: Flood Prevention Structures

Track
2

4:25 - 5:15 p.m.: 3.016 County Roads: Road and Bridge Maintenance Methods

Track
2

5:15 p.m.: Adjourn

Track
2

6 p.m.: Dinner and Dance



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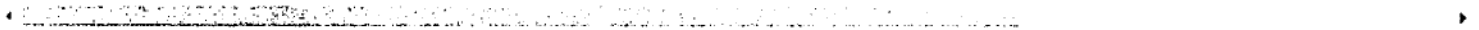
Registration

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7:30 a.m.: Coffee in the Exhibit Hall

7:30 - 10:40 a.m.: Exhibit Hall Open

7:30 a.m. - 3:30 p.m.: Registration and Information Desk Open

8 - 8:50 a.m.: Concurrent Workshops

Choose one session. Attendees will receive one continuing education hour for each complete session attended.

4.003 County Investment Policies

4.026 Indigent Health Care

8:50 - 9:50 a.m.: Refreshment Break in the Exhibit Hall

9:50 - 10:40 a.m.: Concurrent Workshops

Choose one session. Attendees will receive one continuing education hour for each complete session attended.

Selling County Assets

4.019 Elections

10:45 a.m.: Association Business Meeting

11:30 a.m.: Installation Luncheon

1:30 - 2:20 p.m.: 2.008 County Attorney

2:20 - 2:40 p.m.: Refreshment Break

2:40 - 3:30 p.m.: 2.014 Extension Service

3:30 p.m.: Adjourn

1:30 p.m.: Leisure Activities

Golf Tournament



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7:30 a.m.: Inspirational Breakfast

8 a.m.: Coffee Break

8 - 11 a.m.: Registration and Information Desk Open

8:30 - 9:20 a.m.: 4.014 Ethical Leadership

9:20 - 10:10 a.m.: 3.003 Lawmaking: Legislative Update




10:10 - 11 a.m.: 3.013 Working With the Legislature: Legislative Panel

11 a.m.: Adjourn

11:30 a.m.: Board Meeting

Resources

Social Media

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